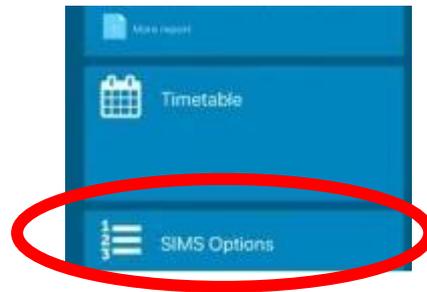


Choosing your Year 9 Options

Accessing the Options Form:

Students are required to use SIMS Options online to select their chosen subjects. To access this you need to sign in to your **SIMS Student App** and choose the SIMS Options tab.



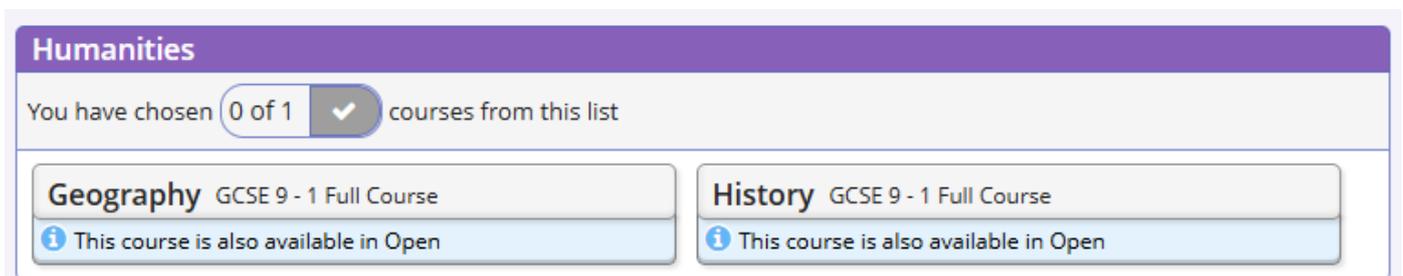
Please note – Options will not appear on the SIMS Apps until we launch the options online, which will be Friday 14th March 2025.

Alternatively to use a larger screen you can log in to the Student App on a computer by visiting <https://www.sims-student.co.uk>. Remember to click the Microsoft icon  to log into your account.

Mrs Warnock will be in Computer Lab 1 during Tuesday and Thursday PD sessions to help anyone who wants to complete their options at school.

Picking your Options:

The first section you will see will remind you of the choices you can make, and will then give you a choice of Geography or History. You must choose one of these subjects by clicking on your preferred choice, turning the subject blue.

A screenshot of the SIMS Options form. The form has a purple header with the text 'Humanities'. Below the header, it says 'You have chosen 0 of 1 courses from this list'. There are two buttons: 'Geography GCSE 9 - 1 Full Course' and 'History GCSE 9 - 1 Full Course'. Both buttons have a small information icon and the text 'This course is also available in Open' below them.

The next section you will see will remind you again of the choices available and some advice on selecting subjects, and will then give you a choice of all options subjects. You are required to make **two** choices and **one** reserve choice.

You have chosen 0 of 2 courses and 0 of 1 reserves from this list

Photography GCSE 9 - 1 Full Course	Reserve	Art GCSE 9 - 1 Full Course	Reserve
Business studies GCSE 9 - 1 Full Course	Reserve	Citizenship GCSE 9 - 1 Full Course	Reserve
Computer Science GCSE 9 - 1 Full Course	Reserve	Drama GCSE 9 - 1 Full Course	Reserve
Design & Technology Timbers GCSE 9 - 1 Full Course	Reserve	Geography GCSE 9 - 1 Full Course	Reserve <small>This course is also available in Humanities</small>
Hospitality & Catering GCSE 9 - 1 Full Course	Reserve	History GCSE 9 - 1 Full Course	Reserve <small>This course is also available in Humanities</small>
Media Studies GCSE 9 - 1 Full Course	Reserve	Music BTEC Tech Award Level 1/2	Reserve
Religious Studies GCSE 9 - 1 Full Course	Reserve	Seperate Sciences GCSE 9 - 1 Full Course	Reserve
Spanish GCSE 9 - 1 Full Course	Reserve	Sports Studies (GCSE) GCSE 9 - 1 Full Course	Reserve
Statistics GCSE 9 - 1 Full Course	Reserve	Textiles GCSE 9 - 1 Full Course	Reserve

Click on the name of the two subjects you would like to choose (they will turn blue) and then click on the 'reserve' button next to a third subject. This will highlight orange.

You have chosen 2 of 2 courses and 1 of 1 reserves from this list

Photography GCSE 9 - 1 Full Course	Reserve	Art GCSE 9 - 1 Full Course	Reserve
Business studies GCSE 9 - 1 Full Course	Reserve	Citizenship GCSE 9 - 1 Full Course	Reserve
Computer Science GCSE 9 - 1 Full Course	Reserve	Drama GCSE 9 - 1 Full Course	Reserve
Design & Technology Timbers GCSE 9 - 1 Full Course	Reserve	Geography GCSE 9 - 1 Full Course	Reserve <small>This course is also available in Humanities</small>
Hospitality & Catering GCSE 9 - 1 Full Course	Reserve	History GCSE 9 - 1 Full Course	Reserve <small>This course is also available in Humanities</small>
Media Studies GCSE 9 - 1 Full Course	Reserve	Music BTEC Tech Award Level 1/2	Reserve
Religious Studies GCSE 9 - 1 Full Course	Reserve	Seperate Sciences GCSE 9 - 1 Full Course	Reserve
Spanish GCSE 9 - 1 Full Course	Reserve	Sports Studies (GCSE) GCSE 9 - 1 Full Course	Reserve
Statistics GCSE 9 - 1 Full Course	Reserve	Textiles GCSE 9 - 1 Full Course	Reserve

Go to the My Choices in Order of Preference section and make sure that your choices are listed in order of preference.

My Choices in Order of Preference (Total Choices: 2)

To change your order of preference select a choice and click the position in the list you would like to move it to.

- Business studies**
GCSE 9 - 1 Full Course Open
- Religious Studies**
GCSE 9 - 1 Full Course Open

My Reserves in Order of Preference (Total Reserves: 1)

To change your order of preference select a reserve and click the position in the list you would like to move it to.

- Drama**
GCSE 9 - 1 Full Course Open

If you need to change the order of preference you should click on the subject you wish to move and then click again where you would like to move it to. In the example above, say I wanted to change RS to my first choice, I would click on RS:

My Choices in Order of Preference (Total Choices: 2)

To change your order of preference select a choice and click the position in the list you would like to move it to.

1 Business studies
GCSE 9 - 1 Full Course Open

Click again to deselect or click another course to change preference.

2 Religious Studies
GCSE 9 - 1 Full Course Open

Click to move Business studies here.

Click to move Religious Studies here.

My Reserves in Order of Preference (Total Reserves: 1)

To change your order of preference select a reserve and click the position in the list you would like to move it to.

1 Drama
GCSE 9 - 1 Full Course Open

Then I would click on the number 1 and this will change my order of preference.

My Choices in Order of Preference (Total Choices: 2)

To change your order of preference select a choice and click the position in the list you would like to move it to.

1 Religious Studies
GCSE 9 - 1 Full Course Open

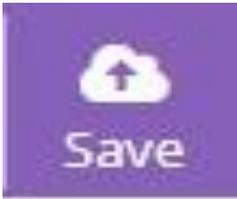
2 Business studies
GCSE 9 - 1 Full Course Open

If you want to change a subject as either a choice or the reserve, simply click on it to cancel. For example if you want to change Drama as the reserve, click on the reserve button which cancels it as a choice and Drama is no longer highlighted Orange. Then click on your new reserve subject to highlight it.

You have chosen 2 of 2 courses and 1 of 1 reserves from this list

Photography GCSE 9 - 1 Full Course	Reserve	Art GCSE 9 - 1 Full Course	Reserve
Business studies GCSE 9 - 1 Full Course	Reserve	Citizenship GCSE 9 - 1 Full Course	Reserve
Computer Science GCSE 9 - 1 Full Course	Reserve	Drama GCSE 9 - 1 Full Course	Reserve
Design & Technology Timbers GCSE 9 - 1 Full Course	Reserve	Geography GCSE 9 - 1 Full Course	Reserve
Hospitality & Catering GCSE 9 - 1 Full Course	Reserve	History GCSE 9 - 1 Full Course	Reserve
Media Studies GCSE 9 - 1 Full Course	Reserve	Music BTEC Tech Award Level 1/2	Reserve
Religious Studies GCSE 9 - 1 Full Course	Reserve	Seperate Sciences GCSE 9 - 1 Full Course	Reserve
Spanish GCSE 9 - 1 Full Course	Reserve	Sports Studies (GCSE) GCSE 9 - 1 Full Course	Reserve
Statistics GCSE 9 - 1 Full Course	Reserve	Textiles GCSE 9 - 1 Full Course	Reserve

You can add any comments in the student comments box if there is something you would like us to know.



Finally you must remember to press the SAVE button at the top of the screen, otherwise your choices will not be saved for your parents to approve.

Parents will then need to log in to their **SIMS Parent App** (there may be a delay between your child making their choices and these showing on your parent approval screen). After logging on to the app select the 'Options' tab. The option screen will then launch and you can review your child's choices.

If you are happy with their choices, click on the Parent/Carer Approval tick box to approve your child's option choices. This tick box is at the bottom of the page.



Ensure you then press the save button to indicate that you have approved their option choices.

If you would like any choices amending please ask your child to log into their app and change the choices on their log in. Once this synchronises across to the Parent app you will be able to review and approve (and save!).

SUPPORT USING SIMS APPS:

Pupils: if you would like help with using the SIMS Student App – please arrange to see Mrs Warnock.

Parents: any enquiries regarding the SIMS Parent app can be addressed to Mrs S Warnock or Mrs L Garner. Please do not telephone the school but email on pembrokeenquiries@prioryacademies.co.uk and we will be happy to help.