



PEMBROKE
A PRIORY ACADEMY

July 2020 – End of Year Letter

Dear Parents and Carers,

As we come to the end of our third year of The Priory Pembroke Academy, it is a good time to reflect on what we have achieved, update you on some important changes and look forward to a successful 2020-2021.

We have had the most surreal time over the last few months. Where school should have been full and busy, it has been the complete opposite. But saying this, the COVID-19 situation has really shown what a wonderful school we have here at Pembroke. I would like to pay a personal tribute to all of the Pembroke staff. In time, we will look back and reflect on what we have achieved during these unprecedented times. There are so many positives to be proud of: committed and passionate members of Pembroke staff; moral purpose by everyone, in buckets; a real, genuine love of Pembroke and its community; a coming together of all staff, students and parents, we have been very much in this together; an ability to navigate chaos and difficulty; resilience that none of us thought we had and an opportunity to build relationships with each other in a unique way. I am sure there are more that we will find in hindsight.

This has not been down to luck but down to our pre-COVID-19 belief in Pembroke and the way we all work together, day-in and day-out. Our very core has been tested and the fact that we all genuinely care about this school and our students has meant that we have been able to respond so positively.

Everyone has played their part in making the last four months a Pembroke success and we know that many people have looked into the Pembroke world with envy. Well done to everyone!

We now need to look forward to September 2020. Full operating procedures will be published to all parents, carers and students by 20th August. Attached to this email is a summary document of what we have so far, which includes the bubble set up, school day and hygiene procedures.

The Curriculum

We continue to make big strides with our curriculum. We maintain a five-year pathway where students specialise in Year 10 and 11. Our mission continues: to improve the life chances of our pupils so that they become true citizens of the world. Our curriculum seeks to develop academic capital, cultural capital, social capital and creative capital. I really do hope that you are seeing your child grow and develop in these areas. We have had another successful year of reading with hundreds of books being loaned out. We now have children reading that had previously fallen out of love with books and this is an area we are so proud of. Over lockdown, reading continues to be strong with read-along sessions

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with Mrs Coggan each week. This is helped by the encouragement of parents and passion of our students. Long may this reading success continue. As Jacqueline Kennedy once said, 'There are many little ways to enlarge your child's world. Love of books is the best of all.'

Learning environment

As part of our drive for improvement, we continue to freshen the school on a yearly basis and invest. Last summer, we invested significantly into new classroom furniture. Over these summer months, parts of the school will be redecorated. We are also putting new keyboards and computers in the newly decorated music room. We are also having more new furniture in the canteen area and several classrooms. You will also notice that we are upgrading to a brand new state-of-the-art 3G pitch. All of these investments will enhance the learning environment for our students.

Form Groups

Below is a list of form groups for September 2020.

Form	Tutor	Room
7.1	Miss E Gonzalez-Pozo	D102
7.2	Mr M Dominy	F201
7.3	Miss R Hale	F103
7.4	Miss G Gibbs	F101
8.1	Miss K Whelan	F202
8.2	Mr C Selby	F203
8.3	Mr T Float	F207
9.1	Miss D Farrell	F208
9.2	Mr R Lawson	B101 Drama Studio
9.3	Mr G Baker	B201
10.1	Mrs R Kumar-White	W102
10.2	Miss C Cross	W101
10.3	Ms EJ Halls	W105
11	Mr G Wilson	T103

Attendance, Punctuality and Conduct

We continue to make strides in improving the attendance of our students. Whilst we still need to improve in some year groups, the overall picture is pleasing. I also remind parents that we follow the DFE guidance on holidays in school time. As a rule, we will not support holiday requests in term time. Thank you all for making sure your child attends every day and is here on time. We have also improved punctuality to school and this will continue to be an area of focus going into next year.

Before lockdown, I have been delighted with the behaviour of our students and can say that visitors to the school comment on the calm, purposeful atmosphere we have created. I am so proud of the young people we have and really admire the way in which they contribute to our community and how they embody our three rules of: 'Be Ready', 'Be Safe' and 'Be Respectful'. For our students who require extra support with emotional well-being, we continue to invest in the Pastoral Team at Pembroke. As Headteacher, I truly believe that the best place for a child to receive an education is here at Pembroke and I have been so pleased to be able to meet the needs of our students in a school where we remove barriers to learning and are ambitious for their future. I am delighted to report that the vast majority of

students in the school continue to achieve pledge badges. Many have achieved several during lockdown! It is really pleasing that every week I have awarded bronze, silver and gold badges. The students at Pembroke work to show the values of 'Wisdom', 'Generosity', 'Curiosity', 'Courage' and 'Passion' every day. We also continue with the hot chocolate success. This has and will continue to be a highlight of my week.

I would like to take this opportunity to remind students and parents of our high expectations of uniform and appearance at Pembroke. These are clearly highlighted in our student planners and on the school website. A uniform is vital in creating any team or community and it has been said that if you look smart, you feel smart and therefore you work smart.

Farewells

It is the time in the year when we sadly say goodbye to some staff. Leaving us this year are:

Miss G Filisetti - MFL

Mr J Cooper – Student support

We wish them both every success in the future.

Thanks to all

I would also like to thank the local governing body for all their hard work and tireless championing of our school and to the school leadership teams and all their efforts to ensure students continue to benefit from a strong school environment

And finally, I would like to thank you. Your partnership is so very important and I think this year in particular, we recognise the role you have played in supporting your children through this time: cajoling them; helping them understand the work and keeping them safe and happy on top of all that. We realise that doing this 24/7 with all the other pressures life brings is no mean feat and for that, we commend you. Thank you for support. I look forward to continuing to work with you and providing your child with an education that they can be proud of. If you have time over the summer break, I urge you to share in our success by reviewing our website news page, recent newsletters, Twitter or Facebook page. Despite COVID-19, another successful year at Pembroke!

Have a restful summer. All students return on Thursday 3rd September. Full details for the first day will be shared over the summer.

Yours faithfully,

Mr S Evans
Headteacher

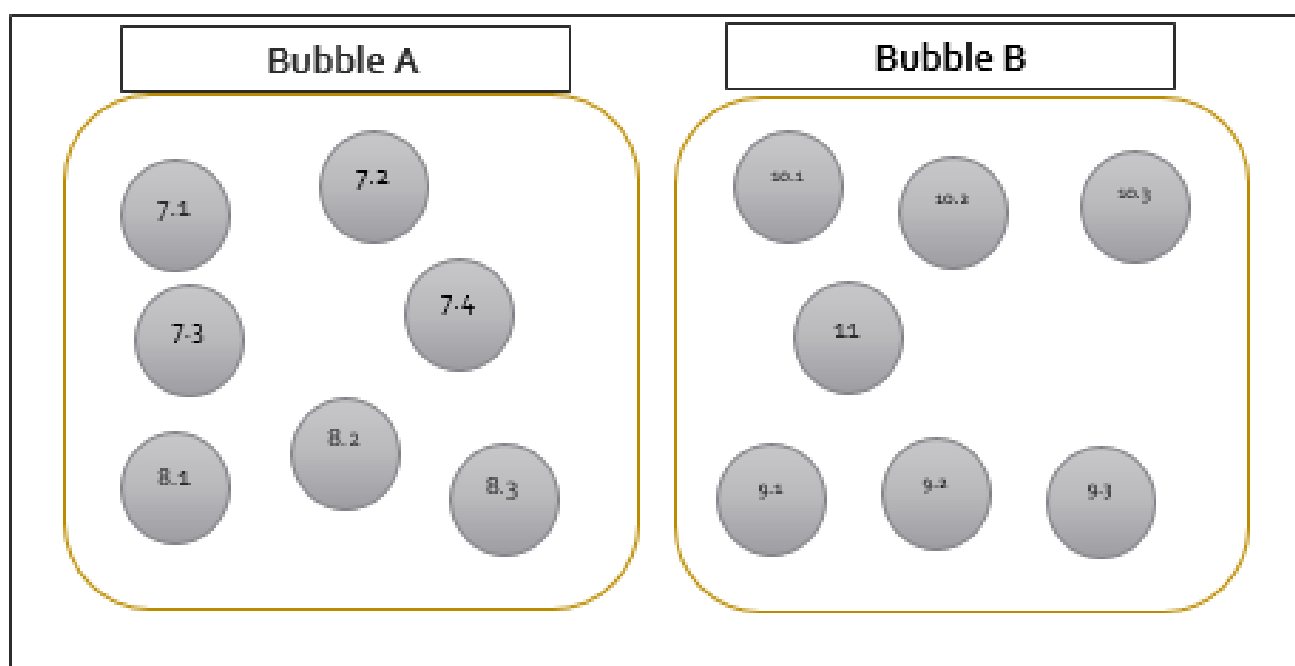
September 2020 – COVID Operating Procedures

Below is a summary of the operating procedures for September. We are going to produce a more comprehensive document to support transition back to school. This will be published no later than 20th August.

Bubbles

Due to the size of the school, we will have two unique bubbles. Within the bubbles, classes will remain constant. For example, 8.1 is in 'Bubble A' but will stay together as a class for every lesson.

For the upper school, classes will mix for option subjects.



Buses

School transport will run to the times that have always been. School transport is operated by LCC and we have little control in this area. They will update us over the summer on the procedures for September 2020. If you have any questions, please contact them through the LCC website.

Break/Lunchtimes

The Pembroke Diner will be open from September 2020. The menu will be reduced. We are encouraging students to bring in a pack up, which includes a drink.

Equipment








The DFE guidance states that we should be limiting the amount of sharing of equipment. We ask that all students add the following materials to their pencil case: glue stick, eraser and a pair of safety scissors.

Hygiene & Rules

It is important that everyone follows the new procedures. The below are additions we all need to note for September 2020.

Student procedures when in school

The following procedures must be followed by all students when on the Pembroke Academy site, both inside and outside the buildings.

-  1. **Wash your hands regularly or use hand sanitiser.** Germs are carried by your hands. Wash them with soap and water when you arrive to school, before and after you eat, when you leave school and before and after using equipment (e.g. sports equipment).
-  2. **Catch It, Bin It, Kill It.** Coughs and sneezes spread diseases! Make sure you cough or sneeze into a tissue, throw it in the bin, and wash your hands. If you do not have a tissue, cough or sneeze into the inside of your elbow.
-  3. **Maintain social distancing.** Ensure there is a space between yourself and anybody else at all times where possible. Follow the guidelines.
-  4. **Use the same work area.** Use the same computer all the time and sit in the same seat in your classroom. Moving your work area increases the chance of germs spreading.
-  5. **Keep your work area neat and tidy.** This is essential in order to clean it effectively.
-  6. **Only use your own stationery.** Do not borrow someone else's ruler, pencil sharpener or anything else. This is to stop spreading germs.
-  7. **Stick to your zone.** Follow staff instructions on where you are allowed to go. Make sure you stay in your area.

School Day

The school day will operate as normal: 0840 to 1505. Students need to go to the form rooms by 0840. Form rooms are in zoned areas. Students in school before 0840 will be directed to certain areas of the school to wait.

All students will have 5 lessons a day but will have staggered lessons and breaks.

Priory Pembroke – September 2020 timings...

Time	Bubble A	Bubble B
0830	Arrival to school Waiting area to be defined	Arrival to school Waiting area to be defined
0840	Form time – Zone 1	Form Time – Zone 2
0910	Lesson 1	Lesson 1
1010	Break 20 Mins	Lesson 2
1030 * (clean down time)	Lesson 2	Continue Lesson 2
1110	Continue Lesson 2	Break 20 Mins
1130	Lesson 3	Lesson 3
1230	Lunchtime 30 Mins	Lesson 4
1300 * (clean down time)	Lesson 4	Continue Lesson 4
1330	Continue Lesson 4	Lunchtime 30 Mins
1400	Lesson 5	Lesson 5
1505	End of Day	End of Day

Practical Lessons

There will be some changes in lessons where there is a practical element. The staff will manage this to on a class-to-class basis.

Uniform

Full uniform will be needed for September 2020. On the day that students have PE, students must come to school in their PE kit and remain in their PE kit for that day. There will be no changing facilities in the sports block during this period.