



PEMBROKE
A PRIORY ACADEMY

Dear Year 7 Parents and Carers

Congratulations Students on an excellent first week of remote learning. Over 80% of students have engaged with live lessons, demonstrating their passion and curiosity and all staff want to congratulate you on your ready, respectful and safe attitude to these sessions.

We have been working hard to resolve technical issues encountered due to the volume of use of the Teams and Citrix applications. To remedy this in the short term, we would advise that you access the live Teams lessons within the web browser on your device or by downloading the app rather than in Citrix for a more stable connection. You can access Teams at teams.microsoft.com on your device and use your school email address to log in. Then if you go to your Teams calendar by clicking on the 3 dots on the top-left of the pane, then select Calendar to view your Teams lessons scheduled by your teacher and you can join the lessons from there. Students should continue to access all other home learning through Citrix as normal.

Please can we remind students that they will only be allowed to join the meeting if they have been invited and are using their school account. This means that access will not be granted by the member of staff hosting the lesson if the link is sent to a different email or parents' Teams account.

The Live lesson timetable for the week beginning 11th January is attached to this letter. Please remember that 'live' sessions have been designed to support you in your home learning as set through the 'Home Learning' area of SharePoint not as a replacement for this work. If you do not have a timetabled live lesson please use your time to complete the independent learning tasks. Details for accessing the Home Learning area of SharePoint can be found on [Pembroke - A Priory Academy - Accessing your Home Learning on SharePoint \(priorypembroke.co.uk\)](https://www.priorypembroke.co.uk)

All live lessons will be recorded. The lesson may be shared with students unable to attend the live session. The recordings will not and must not be shared outside of the academy or on any form of social media.

To make the live lessons as effective as possible we are asking students to limit their use of the chat feature based on the instructions of the teacher. Very clear guidelines will be issued to students in the next few days. If a student behaves disrespectfully during live lesson either in the chat feature or by causing a disruption to the delivery they will be removed from the live lesson and parents/carers will be contacted.

Headteacher: Mr S Evans

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The Priory Pembroke Academy is part of The Priory Federation of Academies Trust. For further information please contact:

The Priory Federation of Academies Trust, Cross O'Cliff Hill, Lincoln LN5 8PW **Telephone:** 01522 889977

Registered Company No: 6462935. DfE Registration No: 145052



Live lesson Timetable starting Monday, 11th January 2021

	Monday	Tuesday	Wednesday	Thursday	Friday
Form Time	Form check-in				
1	Independent working on tasks as set on SharePoint	Geography	IT	Drama	Spanish
2	PSHMRE	Reading (recorded)	English	History	Science
3	Art	Maths	Independent working on tasks as set on SharePoint	Independent working on tasks as set on SharePoint	Independent working on tasks as set on SharePoint
4	Independent working on tasks as set on SharePoint	Independent working on tasks as set on SharePoint	Music	Independent working on tasks as set on SharePoint	Form check-in
5	PE with Miss Whelan (recorded)	Technology	Independent working on tasks as set on SharePoint	Independent working on tasks as set on SharePoint	English

Yours faithfully

Mrs S Warnock
Assistant Headteacher