PEMBROKE
A PRIORY ACADEMY

16 October 2017

Dear Parents//Carers/Guardians

The official opening of The Priory Pembroke Academy will take place on 6 November 2017. The opening is linked to the 1217 Charter of the Forest celebrations.

We are currently planning a number of workshops during the day along with an official opening ceremony in the afternoon.

To add to the celebrations, Pembroke students have also been invited to take part in an evening celebration at Lincoln Castle from 5.30pm.

The evening starts with a Lantern procession into the Castle to unveil the Tree Charter Champion Pole, carved by artist Simon Clements from Grown in Britain oak, showcasing words by poet Harriet Fraser. There is an opportunity to view the Woodland Trust's Charter for Trees, Woods and People, written in oak gall ink by calligrapher Patricia Lovett, along with the original 1217 Charter of the Forest in the Castle Vault. Visitors can sign the Tree Charter, listen to Speakers' Corner, see woodland crafts and witness the floodlit Tree Charter Champion Pole.

Any students interested need to make their own way to the Castle for 5pm. Parents and Carers are also welcome.

If the below event is of interest, please can you complete the reply slip and In Loco Parentis medical trips form and return to student reception by no later than Tuesday 31st October. The first 50 students to reply will be able to take part in the lantern procession.

Yours sincerely

Mr S Evans
Headteacher

Please turn to Student Reception by no later than Tuesday 31 October.

I give permission for my son/daughter (name): .....
to take part in the Charter of the Forest Celebrations at Lincoln Castle from 5.30 pm on 6 November 2017.
I understand that he/she will need to make their own way to the Castle for 5.00 pm.

Signed: (parent/carer/guardian) ..... Date: .....

Headteacher: Mr S Evans
The Priory Pembroke Academy, Croft Lane, Cherry Willingham, Lincoln LN3 4JP
Tel: 01522 751040 **Email:** generalenquiries@priorypembroke.co.uk **www.priorypembroke.co.uk**

The Priory Pembroke Academy is part of The Priory Federation of Academies Trust. For further information please contact:
The Priory Federation of Academies Trust, Cross O'Cliff Hill, Lincoln LN5 8PW **Telephone:** 01522 889977
Registered Company No: 6462935. DfE Registration No: 145052

THE PRIORY FEDERATION OF ACADEMIES TRUST

IN LOCO PARENTIS 2017/18

Visit Title / Date: CHARTER OF THE FOREST LANTERN PROCESSION

To be filled in and signed by a parent or guardian. Please include all information that the group leader should be aware of. Any information of a sensitive nature will be treated as confidential. (Please use the back of the form to give additional information)

Student's name

First Name | Surname

Tutor Group and Date of Birth

/ /

Address — House Name / Street

Town

County / Postcode

Home Telephone Number

Please write XD if ex-directory

Emergency contact details / mobile telephone numbers.

	Number and name of contact/relationship	Address
1		
2		
3		

If your child has any condition requiring medical treatment, including medication please give details. Please also include if they have been in contact with any contagious or infectious diseases in the last 4 weeks, or have suffered from anything that might be contagious or infectious during that time?

Please outline any special dietary requirements your child has, and the type of medication they may be given for pain/flu relief, if necessary:

Is your child allergic to any medication, if yes, please specify?

When did your child last have a tetanus injection?

I will inform the Group Leader as soon as possible of any changes in my child's medical or other circumstances between now and the commencement of the journey.

Name and telephone number of family Doctor

Address of Doctor

IN LOCO PARENTIS

I hereby give permission for the staff accompanying the visit to act on my behalf, once all reasonable attempts to contact me, using the above contacts, have been made without success. I agree to my child receiving medication as instructed and to any emergency dental, medical or surgical treatment, including anaesthetic or blood transfusion, as considered necessary by the medical authorities present.

I give permission for the student named above to take part in this visit and have read the information sheet provided and agree to their participation in the activities described. I understand that I am responsible for transport to and from the Academy and acknowledge the need for my child to behave responsibly.

I am aware that the academy has a detailed policy on the safe running of educational visits. I am also aware that the academies educational visits are always well organised with particular attention paid to health and safety. I understand that there can be no absolute guarantee of safety, but appreciate that the academy leaders of the visit retain the same legal responsibility for pupils as they have in the academy and will do everything that is reasonably practicable to ensure the safety of everyone on the visit.

Signed (parent/guardian)

Date / Name and relationship to child

/ /