



PEMBROKE
A PRIORY ACADEMY

Wednesday, 23 November 2022

Dear Parents/Carers,

Year 11 End of Year Celebration

We are writing to you today to inform you of the end of year celebration that has been decided for the end of the academic year. Following discussions with students in all three forms, there was an overwhelming desire for the year group to have a 'prom'. During their form pitches, students expressed the collective desire for a celebration event where the whole year group could get together and say their farewells in a positive way.

Taking student voice into consideration, we have decided to move ahead with an end of year celebration, entitled the '**Pembroke Party**'. This event will aim to be inclusive to all students in year 11, allowing everyone to attend and celebrate the end of their Pembroke Journey.

The Pembroke Party will take place at **The Lincoln Hotel on Friday 30th June 2023**. The dress code will be smart, and that means that students are free to wear ball gowns and dinner suits, but also smart clothing they already own. In this way we are able to keep costs down for families and make the event accessible to students.

We understand that events such as this can be rather costly, therefore all students have been encouraged to suggest, take part in and lead different fundraising events that will take place throughout the year. By doing this, a large portion of the total cost of the venue should be covered from the money that is raised. As a result of this, the cost of this will be **£22 per student**. This amount is non-refundable as the Academy will commit all funds to the travel company or provider. After this date refunds would only be considered if there were exceptional circumstances, to be decided at the discretion of the Head teacher. The total paid will cover the cost of entry, food and DJ for the evening.

If your child would like to attend the end of year celebration can we please ask that you complete the attached form ASAP using the link or QR code at the bottom of the letter so that we can work out numbers attending. Payment will not need to be made until the new year, with a deadline of **Friday 3rd March 2023**. You are more than welcome to pay for the ticket beforehand, using the payment methods below:

Headteacher: Mr S Evans

The Priory Pembroke Academy, Croft Lane, Cherry Willingham, Lincoln LN3 4JP

Tel: 01522 751040 **Email:** generalenquiries@priorypembroke.co.uk **www.priorypembroke.co.uk**

The Priory Pembroke Academy is part of The Priory Federation of Academies Trust. For further information please contact:

The Priory Federation of Academies Trust, Cross O'Cliff Hill, Lincoln LN5 8PW **Telephone:** 01522 889977

Registered Company No: 6462935. DfE Registration No: 145052



Please ensure you reference the payment with the following details:

PPRO04 and your Child's name. This will ensure your payment is allocated correctly on our finance system.

Payment methods available are as follows:

1. Bank Transfer (preferred): Lloyds Bank
Account Name: The Priory Federation of Academies
Account Number: 02113503
Sort Code: 30-95-05
Please ensure you reference the payment with the information as above.
2. Cheque: Please make payable to "The Priory Federation of Academies"
Must be written in black ink and delivered to Student reception
3. Cash (in exceptional cases only): Please securely deliver any cash to Student Reception

We hope that this event will be successful and that all students will continue their enthusiasm throughout the fundraising process. If you have any questions please do not hesitate to ask.

Yours faithfully,

Mr R Lawson-Smyth
Head of Year 11

<https://forms.office.com/r/LuaBensD0y>

